Deadline to submit application: March 6, 2014 by 5:00 PM

Director of Tunnel of Oppression Position

Apply at: Student Diversity Center (SUB second floor)

Please supply class schedule. Questions? Call (208) 426-5950

Job Description:

Multicultural Students Services (MSS) is hiring a director for Tunnel of Oppression. The candidate for this position should have experience and knowledge of:

(a) Identity Development  
(b) Systems of Oppression  
(c) Social Justice  
(d) Racial and Gender Equity

This position expects that you will be able to address topics from various lenses, including race, gender, orientation and other areas that have been historically underrepresented. Your goal as the director is to engage students passionate about each area and lead them to discover intersections that lead them to understand the importance of coalition building.

Your responsibilities:

• Complete mandatory training all-day, attend weekly program and staff meetings.
• Represent SDI/MSS as a key paraprofessional staff member at all functions.
• Conduct outreach and recruitment at tabling events and organization meetings for the department and for Tunnel of Oppression.
• Create and adhere to schedule for office time and event staffing.
• Plan and facilitate presentations on Tunnel of Oppression for weekly training, classroom presentation and debriefer training.
• Assist with developing promotional materials, event text and learning outcomes for Tunnel of Oppression.
• Work on proposals, planning timelines, budgets, event requests, evaluations and training materials for Tunnel of Oppression.
• Help develop learning outcomes for Tunnel of Oppression.
• One on one weekly meetings to assess Tunnel of Oppression progress and goals.
• Attend a mandatory mid-year staff training TBA in January.
• Be available to work evening and weekend events.
• Participate in other duties as assigned.
• Serve 10-15 hours per week during the 2014-15 Academic year.

Required Qualifications:

• Must be enrolled at least part-time at Boise State University with a minimum of 6 credits (undergraduate) or 5 credits (graduate) per semester.
• Computer experience required. Preferred experience in such programs as MS Word, Excel and Publisher and proficient ability to navigate the Internet.
• Customer service skills.
• Experience or interest in working with diverse populations.
• Must have a minimum cumulative and semester GPA of 2.5 (undergraduates) or 3.0 (graduates) or provide an explanation of your academic standing.
• Ability to be flexible and adapt to situations.
• Ability and willingness to serve as a role model to other students on issues of inclusion, acceptance and social justice.

Preferred Qualifications:

• Excellent organizational, time management and communication skills
• Experience with presentations and/or event planning
• A familiarity with racial equity, systems of oppression, racial identity development and the intersections of oppression or a willingness to learn.
• Experience in a position of student leadership or past Tunnel experience.
• Bilingual/Bicultural

Compensation:

$8.00 hour
10-15 hours a week